ocn northern ireland

Salon Canine Creative Styling and Colouring Techniques

Endorsed Course Guide

Foreword

This document outlines the requirements for the delivery and assessment of the OCN NI ***Salon Canine Creative Styling and Colouring Techniques***. The course sets out:

- the learning outcomes and assessment criteria for each unit
- assessment requirements
- quality assurance
- administration arrangements

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About Open College Network NI

Open College Network Northern Ireland (OCN NI) is a regulated Awarding Organisation based in Northern Ireland. OCN NI is regulated by CCEA Regulation in Northern Ireland to develop and award professional and technical (vocational) qualifications from Entry Level up to and including Level 5 across all sector areas. OCN NI is also regulated by Ofqual to award similar qualification types in England.

In addition to offering regulated provision, OCN NI also offers endorsed courses to enable centres to gain recognition for their own bespoke training provision, providing the benefit if having a nationally recognised awarding organisation's stamp of approval. OCN NI offers an endorsed course Certificate to recognise and reward learner achievement.

OCN NI Contact Details

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Web: www.ocnni.org.uk

What is an Endorsed Course?

OCN NI courses consist of units comprising learning outcomes and assessment criteria. An endorsed course is a collection of bespoke units which are developed and tailored to meet the requirements of the centre/learners for which it is intended.

It differs from regulated provision in that it has not been submitted to Qualification Regulators for approval; it has not been mapped to National Occupational Standards and letters of support have not been sought from sector skills bodies or other interested parties. Centres offering endorsed courses must ensure that all communications including information, marketing and publicity material (hard copy or online), identifies endorsed courses using the approved titles only and describes endorsed courses in a clear and unambiguous way. It is protected and enables your centre to recognise the Continuous Professional Development (CPD) achievements of your learners in a formal way.

Endorsed courses are protected and available only to the developing centre. They enable centres to recognise continual professional development (CDP) achievements for your learners via a formal route. Endorsed courses offered by OCN NI are designed as **bespoke** provision. They are designed for very specific contexts within an organisation or within the local community or region. They tend to be quite unique and intended for delivery to relatively small numbers of learners. It is imperative that endorsed courses **must not be referred to as qualifications**.

Learning outcomes and assessment criteria within the unit

The function of the learning outcomes in each unit is to describe the abilities that will have been developed by learners when they have completed the unit and are awarded credit for it. The function of a set of assessment criteria is to specify the requirements for assessment of whether learners have mastered the relevant learning outcome. The assessment criteria for all of the learning outcomes in each unit specify all of the assessment requirements that need to be confirmed before awarding credit to the learner.

Course Level

The level indicates the difficulty and complexity of the knowledge and skills associated with any course.

• **Entry Level** **Available at three sub-levels**	→ Entry 1 → Entry 2 → Entry 3 *Entry Level 3 is the most difficult
• **Level 1**	**Level 1** Complexity of GCSE Grades D, E, F, G
• **Level 2**	**Level 2** Complexity of GCSE Grades A*, A, B, C
• **Level 3**	**Level 3** Complexity of A, AS Level
• **Level 4**	**Level 4** Complexity of a Higher National Certificate (HNC) or Higher Apprenticeship
• **Level 5**	**Level 5** Complexity of a Higher National Diploma (HND) or Foundation Degree

Course Size

The size of a course refers to the estimated total amount of time it could typically take to study and be assessed for a course. Size is expressed as Guided Learning Hours (GLH).

OCN NI CENTRE DETAILS – ENDORSED COURSE DESIGN

Centre name:	**International Animal Care College**	**OCN NI Centre no:**	
Curriculum Development Contact	**Nichola Moore**		

1 ENDORSED COURSE DETAILS

Endorsed Course Title	Salon Canine Creative Styling and Colouring Techniques
Endorsed Course Target Group	Groomers already working within the industry who wish to offer salon creative styling and colouring services to clients
Endorsed Course Aim and Objective	**AIM & OBJECTIVE:** To aid professional groomers to gain skills and knowledge to safely carry out salon creative styling and colouring techniques on their canine clients
Possible Progression Opportunities	Further learning
Entry Requirements	18+
OCN NI Approved Internal Verifier	Nichola Moore
Expected Number of Learners	100

Intended Credit Value (ICV)	2	

2 ENDORSED COURSE UNIT DETAILS

Total number of units offered: 1

Please provide details of the units you want to offer on this form:

UNIT DETAILS

	Unit Title	Unit Level	Credit Value	OCN NI Unit ID
1	Understanding Salon Canine Creative Styling and Colouring Techniques	3	2	SP1/3/NI/034

Please add additional rows if necessary.

3 CONFIRMATION

I confirm that the course details provided are correct

Name: **Nichola moore** **Position:** **director**

Date: 26/06/2021

Confirmation of the course details will be forwarded, by email, to your Administration contact once processed by OCN NI.

4 FOR OCN NI USE ONLY

Course Notification Form approval

Name: **Niamh McGoldrick** Position **BDE**

Date: **22/06/2021**

Please tick box to confirm that Course approval details have been forwarded to the Centre contact ☒

Title	Understanding Salon Canine Creative Styling and Colouring Techniques
Level	Three
Credit Value	2
Guided Learning Hours (GLH)	14
Sector Code	3.3 - Animal care and veterinary science
OCN NI Unit Code	SP1/3/NI/034
Unit Reference No	CBF427
Unit purpose and aim(s): This unit will enable the learner to prepare and style dogs using salon creative styling and colouring techniques.	

Learning Outcomes	Assessment Criteria
1. Understand salon canine creative styling and colouring techniques.	1.1. Summarise salon canine creative styling and colouring techniques including: a) temporary colouring b) asian styling c) stencils a) accessories
2. Understand factors which may affect salon canine creative styling and the importance of a salon disclaimer.	2.1. Explain how the following factors may affect salon canine creative styling: a) coat characteristics and condition b) canine health history 2.2. Explain the importance of a signed salon disclaimer for creative styling and colouring techniques.
3. Understand the health and safety risks associated with temporary colouring and creative styling products including the importance of using pet safe products.	3.1. Explain the health and safety risks associated with the application of temporary colouring and creative styling products. 3.2. Explain the importance of using pet safe products.
4. Be able to carry out different colouring and creative styling techniques.	4.1 Carry out the following colouring and creative styling techniques in line with health and safety practices identified in A.C 3.1: a) asian creative styling. b) blow pen and chalk for temporary colouring of a dog's coat c) stencil design a) decorations and accessories

Assessment Guidance

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.

Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion

	the learner's progression through the course	
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary

Centre Requirements for Delivering the Course

Centre Recognition and Course Approval

New and existing OCN NI recognised centres must apply for and be granted approval to deliver the course prior to the commencement of delivery.

Centre Staffing

Centres are required to have the following roles in place as a minimum, although a member of staff may hold more than one role*:

- Centre contact
- Course Co-ordinator
- Tutor
- Assessor
- Internal Verifier

*Note: A person cannot be an internal verifier for their own assessments.

Tutors

Tutors delivering the course should be occupationally competent, qualified to at least one level higher than the course and have a minimum of one year's relevant experience working in this area.

Assessors

The courses are assessed within the centre and are subject to OCN NI's quality assurance processes. Units are achieved through internally set, internally assessed, and internally verified evidence. The tutor and assessor role may be the same person.

Assessors must:

- be occupationally competent, qualified to at least one level higher than the course and have a minimum of one year's relevant experience working in this area
- have direct or related relevant experience in assessment
- assess all assessment tasks and activities

Internal Verification

OCN NI courses must be scrutinised through the centre's internal quality assurance processes as part of the recognised centre agreement with OCN NI. The centre must appoint an experienced and trained centre internal verifier whose responsibility is to act as the internal quality monitor for the verification of the delivery and assessment of the courses.

The centre must agree a working model for internal verification with OCN NI prior to delivery of the courses.

Internal Verifiers must:

- have at least one year's occupational experience in the areas they are internally verifying
- attend OCN NI's internal verifier training if not already completed

Internal verifiers are required to:

- support tutors and assessors
- sample assessments according to the centre's sampling strategy
- ensure tasks are appropriate to the level being assessed
- maintain up-to-date records supporting the verification of assessment and learner achievement

Standardisation

The centre is required to carry out internal standardisation. As a process, standardisation is designed to ensure consistency and promote good practice in understanding and application of standards. Standardisation events:

- make qualified statements about the level of consistency in assessment across the centre delivering the course
- make statements on the standard of evidence that is required to meet the assessment criteria for units in a course
- make recommendations on assessment practice
- produce advice and guidance for the assessment of units
- identify good practice in assessment and internal verification

Centres offering an OCN NI course must undertake an internal standardisation event

Centre Handbook

For further guidance on OCN NI centre procedures, please see the OCN NI Centre Handbook which is available from the centre login section of the OCN NI website.
https://www.ocnni.org.uk/

Quality Assurance of Centre Performance

External Verification

All OCN NI recognised centres are subject to External Verification. External verification visits and monitoring activities will be conducted to confirm continued compliance with OCN NI Centre Terms and Conditions, review the centre's risk rating for the courses and to assure OCN NI of the maintenance of the integrity of the courses.

The External Verifier will review the delivery and assessment of the courses. This will include, but is not limited to, the review of a sample of assessment evidence and evidence of the internal verification of assessment and assessment decisions. This will form the basis of the EV report and will inform OCN NI's assessment of centre compliance and risk.

Administration

Registration

A centre must register learners within 20 working days of commencement of a course.

Certification

Certificates will be issued to centres within 20 working days of receipt of correctly completed results marksheets. It is the responsibility of the centre to ensure that certificates received from OCN NI are held securely and distributed to learners promptly and securely in a timely manner.

Charges

OCN NI publishes all up to date course fees in its Fees and Invoicing Policy document. Further information can be found on the centre login area of the OCN NI website.

Equality, Fairness and Inclusion

OCN NI has considered the requirements of equalities legislation in developing the endorsed course. For further information and guidance relating to access to fair assessment and the OCN NI Reasonable Adjustments and Special Considerations policies, centres should refer to the centre login area of the OCN NI website.

Retention of Evidence

OCN NI has published guidance for centres on the retention of evidence. Details are provided in the OCN NI Centre Handbook and can be accessed via the centre login area of the OCN NI website.